

## **Guidelines for Engagement of Resource Support Agency (RSA) and Resource Persons (RPs) for FY 2025-26**

The total target of formation of new MPACS (including balance target of FY 2024-25) for FY 2025-26 is 27,361.

### **A. Resource Support Agency**

- DCCBs in three tier structure and Nodal branch in each district of StCB in two tier structure shall act as RSA, for the current year.

### **B. Appointment of RPs by RSA**

#### 1. Eligibility criteria of RPs:

- The candidate shall be a local resident preferably from the same block.
- The candidate should have at least one year of experience in organizations like NGOs, CBBOs, VWCs, NRLM/SRLM, cooperatives, etc.
- The candidate should be able to arrange his/her own two-wheeler for conveyance.

#### 2. Selection method:

- The candidate meeting above eligibility criteria may be appointed as an RP by DCCB/StCB branch, under close supervision of DDMs.

#### 3. Tenure:

- The RP shall be appointed initially for a period of 6 months, extendable based on performance.
- All activities including social mobilization, registration, commencement of business, etc. are to be completed within 4 months for each MPACS or earlier from the date of appointment.

#### 4. Coverage:

- It is left to the RSA to engage suitable RPs as per the need. (Norm of one RP for formation of 10 M-PACS per quarter, with the target formation of 30 M-PACS for all states/ 20 M-PACS for NE states in a FY, may be followed)

### **C. Remuneration system:**

#### **For RSA:**

- The payment for cost incurred in formation of new MPACS will be **on completion of the following deliverables.**

<b>Sr No</b>	<b>Activities</b>	<b>Cost per MPACS</b>
1	Undertaking Baseline study, social mobilisation, etc	₹ 3,500
2	Preparation of bye-laws, documentation, registration expenses, etc.	₹ 1,000

Sr No	Activities	Cost per MPACS
3	Visit, meeting, stationery for preparation of BDP, etc.	₹ 1,000
<b>Total</b>		<b>₹ 5,500</b>

**For RPs:**

- RP will be eligible for remuneration **on the achievement of deliverables** as given below:

Sr No	Activities	Remuneration per MPACS	
		Normal States	NER States including Sikkim
1	Completion of MPACS registration	₹ 5,000	₹ 6,000
2	Commencement of business activities (credit and non-credit)	₹ 2,000	₹ 2,000
<b>Total</b>		<b>₹ 7,000</b>	<b>₹ 8,000</b>

- DCCBs/StCB shall seek reimbursement from the NABARD on quarterly basis through DDMs.
- ROs shall reimburse amount to DCCBs/StCB under the bundle code "CDF – Other interventions".

**D. Monitoring & Review system**

- RPs to submit PACS-wise weekly & monthly work-plan to DCCB/DDM.
- Daily monitoring by DCCB/ Nodal branches of StCB.
- Daily up-dation of progress in the tracker sheet/Dashboard by DCCB/ Nodal branches of StCB.
- Weekly monitoring by a team comprising of DCCB/DDM/ District Head of Co-operation Department.
- In case of two-tier structured states, weekly monitoring shall be done by StCB/Senior Officer of RCS office/ Senior officer from NABARD, RO.
- Up-dated tracker sheet on the progress, shall be put up to CGM/ OiCs of ROs on weekly basis.
- A copy of the tracker sheet shall be sent to StCB/ Office of RCS/ MoC/ DCCB on a weekly basis.
- Weekly review shall be undertaken by CGM/ OiCs of NABARD, ROs for redressal of any possible bottlenecks/issues.
- War Room to be set up in HO and IDD, RO for attending any issues and offering quick fix solutions.
- Major issues, if any, shall be escalated to HO immediately.

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